



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES  
CHICAGO**

**BIDS AND AWARDS COMMITTEE**

**BAC-Resolution No. 01-2023**

**RESOLUTION RECOMMENDING THE DISPOSAL OF OLD RECORDS OF  
CHICAGO PCG**

**WHEREAS**, the Disposal Committee of the Philippine Consulate General in Chicago had recommended the disposal of old records stored within its premises in accordance with existing rules and regulations on the disposal of government records;

**WHEREAS**, the Philippine Consulate General in Chicago has been authorized to dispose of these records, the list of which is hereto attached, per Authority No: A-2022-1529 dated 18 November 2022 issued by the National Archives of the Philippines;

**WHEREAS**, according to the National Archives of the Philippines, General Circular No. 2 dated 20 January 2009, titled Guidelines on the Disposal of Valueless Records in Government Agencies, the mode of disposal shall be in accordance with the disposal procedures and requirements of the disposing office;

**WHEREAS**, due to the existing physical condition of said records as being old and worn, the Disposal Committee recommends that they be disposed of by shredding;

**WHEREAS**, Republic Act 9184 and its Implementing Rules and Regulations (IRR) as well as the Government Procurement Policy Board (GPPB) Resolution No. 28-2017 dated 31 July 2017 prescribe the rules and procedures to be followed by entities in their procurement activities;

**WHEREAS**, the GPPB Resolution No. 28-2017 provided the guidelines for the procurement of goods and services, infrastructure projects and consulting services to be procured and performed overseas;

**WHEREAS**, the GPPB Resolution No. 28-2017 dispenses with the requirement for Foreign Service Posts (FSPs) to post their procurement activities in the PhilGEPS website until the corresponding facility has become available through the PhilGEPS modernization project;

**WHEREAS**, pursuant to GPPB Resolution No. 28-2017, the Consulate, through its Bids and Awards Committee (BAC), solicited Request for Quotations (RFQ) from selected reputable companies and posted the said RFQ on its official website and premises;

WHEREAS, Post has received bid offers from the following companies:

	NAME OF SERVICE PROVIDER	QUOTED PRICE
1.	Paper Tiger	<ul style="list-style-type: none"> <li>- US\$ 189.00 includes 2-65 gallon totes</li> <li>- US\$ 35.00 each tote thereafter</li> <li>- 11 totes</li> </ul> <p style="text-align: right;"><b>Total = US\$ 504.00</b></p>
2.	Pro Shred	<ul style="list-style-type: none"> <li>- 74 boxes x 6.50 =US\$481.00</li> <li>- Estimation 6 bins =US\$ 150.00</li> </ul> <p style="text-align: right;"><b>Total = US\$ 631.00</b></p>
3.	Shred Spot	<p>Mobile Shredding Service:</p> <ul style="list-style-type: none"> <li>- US\$50.00 per 64 gallon container shredder</li> <li>- No minimum</li> <li>- No service/trip-fee that varies by location (US\$50.00 for the northern suburbs and US\$75.00 for the city and south suburbs)</li> <li>- Box recycling included</li> <li>- Certificate of Destruction will be emailed</li> <li>- Paper is shredded at your location</li> </ul> <ul style="list-style-type: none"> <li>- Estimate: 15 inch long FULL banker's boxes each weighing pounds</li> <li>- 30 pounds x 80 boxes = 13 containers</li> <li>- 12 containers x US\$50.00 per container = \$650.00 shredding</li> <li>- \$650.00 shredding + US\$75.00 service/trip fee = \$725.00</li> </ul> <p style="text-align: right;"><b>Total = US\$ 725.00</b></p>

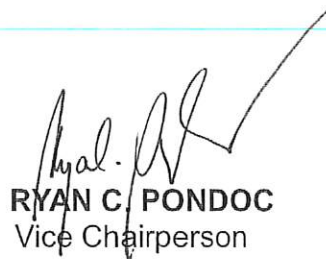
**NOW, THEREFORE**, foregoing premises considered, the Bids and Awards Committee of the Philippine Consulate General in Chicago unanimously resolved to recommend the shredding of the aforesaid records by Paper Tiger Company, which submitted the lowest and most responsive quotation amounting to Five Hundred Four Dollars only (US\$504.00).

Done this 12<sup>th</sup> day of January 2023, in the City of Chicago, Illinois.

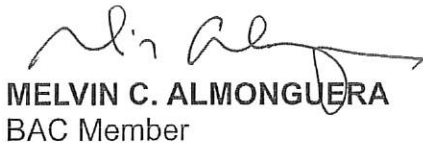
The Bids and Awards Committee:



**RYAN FRANCIS D. GENER**  
BAC Chairperson



**RYAN C. PONDOC**  
Vice Chairperson



**MELVIN C. ALMONGUERA**  
BAC Member




**EUNIKA LESLI R. LEYVA-TIONGCO**  
BAC Member



**JOSEPH S. ALCANTARA**  
BAC Member

Approved by:



**J. SUSANA V. PAEZ**  
Consul General and Head of Procuring Entity